

Appendix 1

Include ALL costs	Pre Procurement Discussion	Social Value	How many quotes?	Contact Legal	Specification	Value for Money	Evaluate	MEAT* Evaluation	Procurement Approval	Legal to Approve & Execute
£5K or Less	?	?	?	?	✓	✓	✓	?	?	?
>£5k but £10k or <	?	?	2	?	✓	✓	✓	?	✓	?
>£10k but £25k or <	?	?	2 (Written)	?	✓	✓	✓	?	✓	?
>£25k but £50k or <	?	?	3 (Sealed)	✓	✓	✓	✓	✓	✓	✓
> £50k but < EU	✓	?	ITT	✓	✓	✓	✓	✓	✓	✓
> EU Limit	✓	?	EU ITT	✓	✓	✓	✓	✓	✓	✓
Framework	✓	✓	MC	✓	✓	✓	✓	✓	✓	✓

✓	Mandatory
ITT	Invitation to Tender
MC	Mini Competition
?	Discretionary

* Most Economically Advantageous Tender